



FERPA Consent to Release Form

NOTICE & INSTRUCTIONS: As a current or former student, the information contained in your education records at University of Connecticut (UConn) is protected by a Federal privacy law known as the Family Educational Rights and Privacy Act (FERPA). Except under limited exceptions specified in FERPA, school officials can only share your education records or discuss your records with third parties if you provide “prior written consent” — that is, your explicit permission in writing.

There may be times when you want to share certain education records and information with someone outside the University. University officials may require you to provide prior written consent by completing this form before they are permitted to release the specified records or information.

Please note that this consent may be revoked at anytime by providing written notice of such revocation to the University official to whom this form was originally submitted. The University reserves the right to require a student to submit a new or updated form as needed.

To Be Completed by Student

Student Name and Address:

Student Identification Number:

I hereby authorize UConn to release the following educational records or information [please be as specific as possible]:

to:

for the purpose of:

for the duration of (optional):

By signing below:

- 1) I consent to the release of the specified education records and information to the individuals/entities stated on this release form;
- 2) I understand that consenting to this disclosure is voluntary;
- 3) I understand this consent will remain in effect from the date it is signed until the date I specified above or date revoked by me (in writing).

Student’s Signature

Date

Office use only

Date Received:

Receiving Department:

Expire by Date:

Date Revoked (if applicable):